



CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Application
of

(Name)

Administrator Application

Chenango Valley Central School District
Binghamton, New York 13901

Position applying for: _____

Date submitted: _____

Please return this application to:

Dr. David P. Gill
Superintendent of Schools
Chenango Valley Central School District
221 Chenango Bridge Road
Binghamton, New York 13901

Personal Information

Name: _____

Present Address: _____ Telephone: (_____) _____ (C)

_____ Telephone: (_____) _____ (H)

Permanent Address: _____ Telephone: (_____) _____ (W)

Email Address: _____

NYS Teachers' Retirement #: _____ Tier: _____ Date of Membership: _____



Professional Preparation

UNDERGRADUATE (please enclose official transcripts)

Name & Location of Institution:	Dates Attended:	Major/Minor:	Degree:	Date:

GRADUATE (please enclose official transcripts)

Name & Location of Institution:	Dates Attended:	Major/Minor:	Degree:	Date:

CERTIFICATES IN EDUCATION (please enclose copies)

Title of Certificate:	Certificate Number:	Date Issued:	Valid in State of:	Expiration Date:

Administrative and/or Teaching Experience

List all experience in chronological order; include administrative, internship, and teaching experience.

Name & Location of Institution:	Position:	Start/End Date:	Salary:

Salary Requirements: _____ Date Available to Start Employment: _____



Work Experience (outside of school setting)

List all experience in chronological order.

Name & Location of Business/Organization:	Position:	Start/End Date:	Salary:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other Information

Have you ever been convicted of a misdemeanor or felony? Yes _____ No _____

If yes, please explain: _____

References

(Required)

State the names of persons who, during the past five years, are knowledgeable as to your educational experiences. May we contact these people now? _____

Name: _____

Institution: _____

Address: _____

Phone (C) () _____ Phone (W) or (H) () _____

Email: _____

Name: _____

Institution: _____

Address: _____

Phone (C) () _____ Phone (W) or (H) () _____

Email: _____

References (continued)

Name: _____

Institution: _____

Address: _____

Phone (C) () _____ Phone (W) or (H) () _____

Email: _____

Name: _____

Institution: _____

Address: _____

Phone (C) () _____ Phone (W) or (H) () _____

Email: _____

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex, national origin, or handicap. PL 90-202 prohibits discrimination because of age. The New York Human Rights Law prohibits discrimination because of sex.

The Chenango Valley Central School District does not discriminate on the basis of sex in the educational programs or activities which it operates, and it is required by Title IX of Education Amendments of 1972 not to discriminate in such manner. This policy of non-discrimination includes the following areas: recruitment and appointment of employee employment pay and benefits, counseling services for students, access by students to educational programs, course offerings and student activities.



Administrator Application Checklist

Required documents:

- Cover letter
- Resume
- Completed application
- Certifications (Copies of actual certificates and a printout of issued certificates from TEACH)
- Transcripts (Copies accepted with application until original transcripts are received)
- Letters of recommendation

Applications will not be processed without required documents.